

## **Guidance Note for allotments sheds/greenhouses/polytunnels**

This advice is intended for site Secretaries or site representative(s) responsible for granting permission to allotment tenants to erect any structure on their allotment.

1. At the time the tenancy is offered, the secretary should make clear to the tenant that permission is required prior to erecting a structure.
2. The maximum area permitted to be covered by any structure is 80 square feet (7.4 square metres) per 10 pole (165 feet/50 metres) plot, ie 5 pole (82.5 feet/25.15 metres) plot should not exceed 40 square feet (3.7 square metres).
3. Any structure should not exceed 6 feet 6 inches (2metres) in height to the eaves and a maximum of 8 feet (2.4 metres) to the ridge, In the case of a flat structure the maximum height is not to exceed 6 feet 6 inches (2 metres).
4. The location is to be agreed with the secretary of site representative
5. The tenant should be encouraged to purchase a pre-fabricated structure. However, if the tenant chooses to use suitable materials, the structure should be sound and safe. The finish must be in keeping with the surroundings eg treated with a suitable preservative or painted dark green or brown.
6. The permission granted is not intended to imply any form of planning permission and it is the responsibility of the tenant to check and comply with any planning, building regulations.
7. The tenant maybe required to remove any structure on termination of their tenancy.